



## CITY OF LODI COUNCIL COMMUNICATION

**AGENDA TITLE:** Ratify Aggregate UV Lamp Purchases In Excess of City Manager Signature Authority

**MEETING DATE:** August 5, 2009

**PREPARED BY:** Deputy City Manager

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**RECOMMENDED ACTION:** Ratify aggregate UV lamp purchases in excess of the City Manager signature authority.

**BACKGROUND INFORMATION:** Council has delegated signature authority to the City Manager for purchases up to \$20,000. During the 2nd calendar quarter of 2009, the Public Works Department made multiple purchases of ultraviolet (UV) lamps for use in the disinfection process at the White Slough Wastewater Pollution Control Facility. While the individual purchases were within the City Manager's signature authority, the aggregate of the purchases exceeds the City Manager's signature authority. While this situation is a gray area of the purchasing policy, in this circumstance, it *is* prudent to have the Council ratify the purchases. In the future, a blanket contract to purchase UV lamps will be brought to the Council for approval. Background information for the three purchases in Q2 2009 is attached as Exhibits A, B and C.

Exh	Date	Contractor	Project	Award Amt.
A	4/21/09	DC Frost Associates Inc	White Slough UV Lamp Replacement	\$19,536.71
B	5/05/09	DC Frost Associates Inc	White Slough UV Lamp Replacement	\$19,255.13
C	6/23/09	DC Frost Associates	White Slough UV Lamp Replacement	\$19,255.13

**FISCAL IMPACT:** All purchases were budgeted in the 2008-09 Financial Plan.

**FUNDING:** Funding as indicated on Exhibits.

  
Jordan Ayers  
Deputy City Manager/Internal Services Director

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APPROVED:   
Blair King, City Manager

## EXHIBIT A

### RECOMMENDATION FOR CONTRACT AWARD

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**PROJECT NAME:** White Slough UV Lamp Replacement  
**DEPARTMENT:** Public Works  
**CONTRACTOR** Coombs-Hopkins & DC Frost  
**AWARD AMOUNT:** \$19,536.71  
**DATE OF RECOMMENDATION:** April 21, 2009

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**BIDS OR PROPOSALS RECEIVED:**  
Coombs-Hopkins & DC Frost \$19,536.71

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

UV Lamps, ballast, and quartz sleeves are used in the wastewater treatment process to disinfect treated wastewater before it is discharged to Dredger Cut or used by our customers (NCPA and San Joaquin Vector Control District). Coombs-Hopkins & DC Frost are the manufacturer's representatives for Trojan Technologies, Inc., who is the manufacturer of our UV system and the sole supplier for all the parts utilized in their system. The UV lamps being purchased will be part of an ongoing operations and maintenance costs as they near their operational life expectancy of 12,000 hours. Future purchases will follow as the remaining lamps reach their life expectancy. The lamp replacement costs have been anticipated and are included in the 2008-2009 Wastewater Budget.

**FUNDING:** 170403.7331

Prepared by: Del Kerlin

Title: Wastewater Treatment  
Superintendent

Reviewed by: \_\_\_\_\_

Purchase Order No.: 18512

## EXHIBIT B

### RECOMMENDATION FOR CONTRACT AWARD

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**PROJECT NAME:** White Slough UV Lamp Replacement  
**DEPARTMENT:** Public Works  
**CONTRACTOR** Coombs-Hopkins & DC Frost  
**AWARD AMOUNT:** \$19,255.13  
**DATE OF RECOMMENDATION:** May 5, 2009

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**BIDS OR PROPOSALS RECEIVED:**  
Coombs-Hopkins & DC Frost \$19,255.13

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

UV Lamps, ballast, and quartz sleeves are used in the wastewater treatment process to disinfect treated wastewater before it is discharged to Dredger Cut or used by our customers (NCPA and San Joaquin Vector Control District). Coombs-Hopkins & DC Frost are the manufacturer's representatives for Trojan Technologies, Inc., who is the manufacturer of our UV system and the sole supplier for all the parts utilized in their system. The UV lamps being purchased will be part of an ongoing operations and maintenance costs as they near their operational life expectancy of 12,000 hours. Future purchases will follow as the remaining lamps reach their life expectancy. The lamp replacement costs have been anticipated and are included in the 2008-2009 Wastewater Budget.

**FUNDING:** 170403.7331

Prepared by: Del Kerlin

Title: Wastewater Treatment  
Superintendent

Reviewed by: \_\_\_\_\_

Purchase Order No.: 18559

## EXHIBIT C

### RECOMMENDATION FOR CONTRACT AWARD

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**PROJECT NAME:** White Slough UV Lamp Replacement  
**DEPARTMENT:** Public Works  
**CONTRACTOR** Coombs-Hopkins & DC Frost  
**AWARD AMOUNT:** \$19,255.13  
**DATE OF RECOMMENDATION:** June 23, 2009

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**BIDS OR PROPOSALS RECEIVED:**  
Coombs-Hopkins & DC Frost \$19,255.13

**“NO BID” or NO RESPONSE RECEIVED:**

**BACKGROUND INFORMATION & BASIS FOR AWARD:**

UV Lamps, ballast, and quartz sleeves are used in the wastewater treatment process to disinfect treated wastewater before it is discharged to Dredger Cut or used by our customers (NCPA and San Joaquin Vector Control District). Coombs-Hopkins & DC Frost are the manufacturer's representatives for Trojan Technologies, Inc., who is the manufacturer of our UV system and the sole supplier for all the parts utilized in their system. The UV lamps being purchased will be part of an ongoing operations and maintenance costs as they near their operational life expectancy of 12,000 hours. Future purchases will follow as the remaining lamps reach their life expectancy. The lamp replacement costs have been anticipated and are included in the 2008-2009 Wastewater Budget.

**FUNDING:** 170403.7331

Prepared by: Del Kerlin

Title: Wastewater Treatment  
Superintendent

Reviewed by: \_\_\_\_\_

Purchase Order No.: 18630